

Request of Medical Record and Other Patients' Information

申請醫療報告及病人資料

Types of Document 文件種類		Charges (HK\$) 收費價目(港幣\$)
Duplicate of Medical Record (including duplicate of test reports) 醫療紀錄複本		Administrative Fee 行政費：\$200 -- Black & White 黑白：\$5 (per page 每頁) ； -- Colour 彩色：\$11 (per page 每頁)
Duplicate of Films or Image (no report included) X光片或影像複本 (不包括報告)		Per examination 就每項檢查 -- Film/ CD: \$280 (per film/ CD 每張) -- USB: \$500 (per USB 每隻)
Medical Report/ Attending Physician Statement/ Medical Questionnaire (in-house doctors/ healthcare professionals only) 醫療報告 / 主診醫生報告 / 醫療問卷 (只限本院駐院醫生或其他醫療專業人員)		Administrative Fee 行政費：HK\$200 Charges 收費：By quotation 另需報價 (Minimum HK\$720, charge amount is dependent on the type, specialty and complexity of report 最低收費為港幣720元，須按所屬類別、專業及複雜性而定。)
Attendance Record 到診紀錄		\$350 (per record 每份)
Immunisation Record 免疫注射紀錄		\$350 (per record 每份)
Birth Date and Time Record 出生日期和時間紀錄		\$350 (per record 每份)
Insurance Claim Form 保險賠償表	Emergency Medicine Centre 急症門診	\$380 (per copy 每份*) *Submission after the day of consultation, additional administrative fee \$200 will be incurred for each request 非會診當天遞交申請，另每次申請收取行政費200元
	Specialist Outpatient Centre 專科門診	First copy 首份申請：Free of charge 免費； Each subsequent copy 其後每份申請*：\$380 *Submission after the day of consultation, additional administrative fee \$200 will be incurred for each request 非會診當天遞交申請，另每次申請收取行政費200元

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Insurance Claim Form 保險賠償表	Inpatient 住院	<u>Submission before discharge 住院期間遞交申請</u> First copy: Free of charge Each subsequent copy: \$380 首份申請：免費； 其後每份申請：380元
		<u>Submission after discharge 出院後遞交申請</u> Per copy: HK\$380, additional administrative fee HK\$200 will be incurred for each request 每份申請：港幣380元，另每次申請收取行政費港幣200元
Duplicate of Invoice/ Receipt 賬單或收據複本		HK\$5 per page 每頁港幣 5 元
Overseas Postage Fee (if any) 海外郵遞費 (如有)		Exact Cost will be levied 按實際費用收取

Remarks 備註:

1. Applied to all patients.
適用於所有病人。
2. Charges are subject to change without prior notice.
價格調整恕不另行通知。
3. If there is any inconsistency between the English version and Chinese version, the English version shall prevail.
如中、英文版本之間有任何歧義，概以英文版本為準。
4. Prices will be effective on 1 Jan 2025.
以上收費由 2025 年 1 月 1 日起生效。